

Annual School District Meeting

**Deliberative Session
Information Packet**

Thursday, February 9, 2023

7:00 P.M.

Milford High School

100 West Street, Milford

Moderator's Rules of Procedure

2023 School District Deliberative Session

New Hampshire law authorizes the moderator to establish the deliberative session's Rules of Procedure and gives the voters the power to overrule the moderator's procedures.

These Rules of Procedure are how the moderator will manage the meeting, in the absence of any challenges to these rules, to ensure a fair and orderly process.

1. Voters must check in with the clerk. Voters will receive a sticker to wear in the hall and a voting card.
2. Voters must hold up their cards to vote on motions. Except for a secret ballot, the moderator will only cast a vote to either break or create a tie.
3. Anyone wishing to speak must do so at the microphone in the center aisle. A "Point of order" may be called out, but the voter must ask their question at the microphone.
4. State your name and street address the first time you approach the microphone. For subsequent trips to the microphone, simply saying your name is sufficient.
5. Non-residents will be allowed to address the meeting after a favorable vote on a motion to enable them to speak.
6. Participants must address questions or comments to the moderator, not individual officials, committee members, or audience members.
7. The Moderator will take articles in the order they appear on the warrant unless a simple majority of the voters decide to change the order.
8. Except for presenters explaining proposed articles, speakers have a three-minute time limit. One question and one follow-up question are allowed before stepping away from the microphone. A speaker may make additional questions or comments on the article after all the other speakers in line have spoken.
9. We will discuss and vote on one amendment at a time.
10. Affirmative motions to "Call the question" limit debate and require a second and a two-thirds majority vote to pass. Anyone wishing to call the question must do so from the microphone. Speakers may not call the question immediately after addressing the issue.
11. Voters who are already in line and members of the Board of Selectmen and the Budget Advisory Committee who have already indicated their desire to speak will be permitted to address the meeting after the question is called.
12. The meeting may restrict subsequent reconsideration of a vote on an article-by-article basis. The motion to restrict reconsideration may be made any time after the original vote. After a successful vote to restrict its reconsideration, voters may not act on the article.
13. The motions to call the question and restrict a warrant article's reconsideration are not debatable. Upon a second, the moderator will ask for a vote by the meeting.

Moderator's Rules of Procedure

2023 Milford School District Deliberative Session

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14. Voters may verbally propose an amendment to an article's dollar amount.
15. Voters proposing a change to an article's language must submit the text in writing.
 - i. The operating budget article's text may not be changed except for the proposed dollar amount (RSA 40:13).
 - ii. The language of a collective bargaining agreement article, including the dollar amounts of the proposed agreement, may not be changed (RSA 40:13).
16. A petition for a secret ballot on an article must be submitted to the moderator by at least five voters. The request must come before the vote, and the five voters must be present (RSA 40:4-a).
17. The moderator shall take a secret yes/no ballot vote when seven or more voters question any non-secret ballot vote immediately after the moderator declares the result and before any other business begins (RSA 40:4-b).
18. Five voters may request a recount of any secret yes/no ballot vote if the request is made immediately after the results are announced. Further, the moderator will order a recount immediately if the secret yes/no vote margin is less than 10% (RSA 40:4-a).
19. All speakers must be courteous and address the issues rather than the individuals who raise them. The moderator will not allow a speaker to engage in personal attacks, impugn an opponent's motives, or use inappropriate language.
20. The moderator may command a police officer or legal voter to remove from the meeting and detain any person conducting themselves in a disorderly manner (RSA 40:9).
21. Voters may overturn any of these Rules by a simple majority vote.

(signed) Peter R. Basiliere

School District Moderator

See the other side

SCHOOL WARRANT
The State of New Hampshire

To the Inhabitants of the School District in the Town of Milford, County of Hillsborough, in the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified that the Annual Meeting of the School District of Milford will be held, in accordance with RSA 40:13, at the Milford High School in said Milford, with the first (deliberative) session on the ninth day of February 2023, at seven o'clock in the evening, to transact all business other than voting, and on the fourteenth day of March, in the Milford High School Gymnasium, for the second session for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on the Fourteenth of March 2023 from 6:00 AM and will not close earlier than 8:00 PM.

ELECTION OF OFFICERS (Separate Ballot Vote)

To choose two (2) members of the School Board for the ensuing three (3) years.
To choose one (1) School District Treasurer for the ensuing one (1) year.

1. RENOVATION OF THE BALES BUILDING - \$2,728,500 BOND

Shall the Milford School District vote to raise and appropriate the sum of \$2,728,500 (gross budget) for the purpose of funding the design, permitting, construction, renovation, and equipping of the Bales Building to house Jacques Memorial School library, art, music and physical education, to relocate the SAU offices, and renovate the vacated space at the Milford High School to house Project Drive, an alternative program for high school students and to authorize the issuance of approximately a five year bond of not more than \$2,728,500 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Milford School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Milford School Board is hereby also authorized to apply for and accept gifts, grants, or other forms of assistance, if any, in order to offset the raising and appropriating of the funds referenced above and further to raise and appropriate an additional sum of \$68,213 for the first year's interest payment of the bond. **School Board: Recommends this article (vote 4-0); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (3/5 ballot vote required or 60% affirmative vote to pass) This article has an estimated tax impact of \$3.00 on an assessed valuation of \$100,000, however, beginning in the 2025 fiscal year this article has an estimated tax impact of \$32.00, \$31.00, \$29.00, \$28.00, and \$27.00 respectively on an assessed valuation of \$100,000 over the next five (5) year period.**

2. SCHOOL DISTRICT OPERATING BUDGET - \$46,041,854

Shall the Milford School District vote to raise and appropriate as an **Operating Budget**, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **\$46,041,854?** Should this article be defeated, the operating budget shall be **\$45,531,326** which is the same as last year, with certain adjustments required by previous action of the Milford School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **School Board: recommends this article (vote 3-1); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required)** This article has an estimated tax impact of \$53.00 on an assessed valuation of \$100,000, over the FY 2023 Budget.

3. COLLECTIVE BARGAINING AGREEMENT: MILFORD EDUCATIONAL PERSONNEL ASSOCIATION (MEPA)- \$87,170

Shall the District vote to approve the cost items included in the Collective Bargaining Agreement (2023/2024 through 2025/26) reached between the Milford School Board and the Milford Educational Personnel Association), which calls for the following increase in salaries and benefits at the current staffing levels:

Account	2023-2024	2024-2025	2025-2026
Salaries (Years 1 - 3)	\$72,367	\$16,828	\$17,276
Wage-Driven Benefits on Salaries and Stipend	\$12,154	\$3,497	\$3,603
Snow Day Stipend	\$7,200	\$0	\$0
Tax Deferred Annuities	\$3,850	\$1,750	\$1,750
Insurance Cost Sharing	\$(8,401)	\$(1,998)	\$(1,998)
Totals	\$87,170	\$20,077	\$20,631

and further, to increase the operating budget adopted in Article 2 for the upcoming fiscal year 2023-24 by \$87,170, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The costs for the years of the agreement beyond the upcoming 2023-2024 fiscal year will be included in the operating budget proposal for each of those years. **School Board: recommends this article (vote 4-0); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required) This article has an estimated tax impact of \$4.00 on an assessed valuation of \$100,000, over the FY 2023 Budget.**

4. ADOPTION OF REVISIONS FOR RSA 198:4-b:

Shall the Milford School District vote to accept the revisions to RSA 198:4-b enacted in 2020, regarding fund balance retention? **School Board: recommends this article (vote 3-1); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required) This article has no tax impact.**

5. MAINTENANCE EXPENDABLE TRUST FUND: \$31,000

Shall the Milford School District vote to raise and appropriate the sum of \$31,000 to be added to the Maintenance Expendable Trust previously established and to further raise and appropriate this sum from taxation. **School Board: recommends this article (vote 4-0); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required) This article has an estimated tax impact of \$1 on an assessed valuation of \$100,000, over the FY 2023 Budget.**

6. SPECIAL EDUCATION EXPENDABLE TRUST FUND: \$50,000

Shall the Milford School District vote to raise and appropriate the sum of \$50,000 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No new amount to be raised from taxation. **School Board: recommends this article (vote 3-1); Budget Advisory Committee: recommends/Does not recommend this article (vote x-x). (Majority vote required) This article has no tax impact.**

7. To transact any other business that may legally come before said meeting.

GIVEN UNDER OUR HANDS AT SAID MILFORD THIS 17th DAY OF JANUARY, 2023.

Josiah A. Zaino

[Handwritten signature]

SCHOOL BOARD

A TRUE COPY OF WARRANT – ATTEST

SCHOOL BOARD